

# Return On Investment Costings (ROI)

Development Costs				
	No. of People	Average hourly rate	No. of project hours	Total
Team Payroll Costs				
Meals				
Travel				
Additional Expenses				
Office Supplies & Expenses				
Printing				
External Services				
Equipment Charges				
Programme Materials				
Videos				
PowerPoint				
Manuals & Materials				
Art & Design				
Other				
General Overheads				
Miscellaneous Costs				
<b>Total Development Costs</b>				

Delivery Costs				
	No. of People	Average hourly rate	No. of training hours	Total
Participant Payroll				
		Avg. daily expenses PP	No. days training	
Meals, Travel & Accommodation				
Course Materials & Supplies				
Participant Replacement Costs				
Lost of Output				
Trainer Charges				
Salary				
Meals, Travel, Accommodation, etc				
Other Charges				
Venue Charges				
Equipment Charges				
Miscellaneous Charges				
<b>Total Delivery Costs</b>				

## Evaluation Costs

	No. of People	Average hourly rate	No. of project hours	Total
Team Payroll Costs				
Meals				
Travel				
Additional Expenses				
Office Supplies & Expenses				
Printing				
External Services				
Equipment Charges				
General Overheads				
Miscellaneous Charges				
<b>Total Evaluation Costs</b>				

Total Development Costs

Total Delivery Costs

Total Evaluation Costs

**TOTAL PROGRAMME COST**

**TOTAL PROGRAMME BENEFIT**

ROI = Programme Benefits – Programme Costs

$$\frac{\text{Programme Benefits} - \text{Programme Costs}}{\text{Programme Costs}} \times 100 = \text{ROI\%}$$